



The Ottawa Valley Health Libraries Association

Minutes of the Annual General Meeting of
The Ottawa Valley Health Libraries Association /
Association des Bibliothèques de la santé de la Vallée de l'Outaouais

Tuesday, September 24, 2013
5th floor board room, CMA House
1867 Alta Vista Drive
2:30 a.m. – 4:00 p.m.

Present:

Deborah Scott-Douglas (CMA)
Melissa Severn (CADTH)
Susan Bottiglia (ROHCG)
Gillian Johnston (Bank of Canada)
Alex Hickey (CMA)
Tamara Rader (Cochrane Musculoskeletal Group, University of Ottawa)
Debbie Ayotte (CMA)
Josee Skuce (Ottawa Hospital)
Pearl Yost (Canadian Forces Health Services)
Renée de Gannes-Marshall (CMA)
Elizabeth Czanyo (CMA)
Kelly Farrah (CADTH)

Via teleconference:

Jennifer Skuce (CADTH)
Amanda Ross-White (Queen's University)
Suzanne Maranda (Queen's University)

1.0 Welcome and introductions

Deborah Scott-Douglas welcomed everyone to the meeting.

2.0 Approval of Agenda

The motion to approve the agenda was moved by Renée de Gannes-Marshall, seconded by Debbie Ayotte.

3.0 Approval of Minutes for the August 30, 2012 Annual General Meeting

The motion to approve the minutes was moved by Gillian Johnston, seconded by Elizabeth Czanyo.

4.0 Reports

4.1 President's Report – Deborah Scott-Douglas & Continuing Education Report – Deborah Scott-Douglas on behalf of Agnieszka Szczotka

UNYOC 2012 Conference

Joint UNYOC/OVHLA conference was held in Cornwall on October 10-12, 2012. Executive thanks Paola Durando from Queen's University for her work as co-chair. OVHLA received \$1400 of the conference profits.

Journal Club

A new OVHLA initiative. OVHLA membership was surveyed at the beginning of the year to gauge interest in a journal club. A quarterly journal club was established. Two meetings have been held so far: 1) January 2013, led by Margaret Sampson, 2) May 2013, led by Lindsey Sikora & Agnieszka Szczotka. There was a lot of interest from members in these sessions.

CE Course at Queen's June 13: Searching Skills for Systematic Reviews

Instructed by Margaret Sampson. Executive thanks Queen's University librarians for organizing this course, which was funded by OVHLA. The course was well attended.

Annual Social

A pub night was held in June at the Heart and Crown on Preston. The event received positive feedback from members and this format will be considered for regular OVHLA get-togethers.

Recent Library Closures

McGill Life Sciences Library and the Canadian Dental Association Resource Centre both closed this year.

4.2 Treasurer's Report – Jennifer Skuce

There are currently 27 active members; including 9 institutional members, 16 individual members and 2 students.

- Total membership revenue to date this year is \$600.00.
- OVHLA's bank balance is \$5740.76.
 - \$4,000.00 has been invested in a flexible GIC which will allow us to earn 1.2% interest from Aug 14, 2013 – Aug 14, 2014. (\$48.00) as the chequing account does not earn interest. We can withdraw funds at any time without penalty after the first 30 days of investment.
 - This leaves \$1,740.76 in our chequing account.
- OVHLA contributed \$863.00 to subsidize members' attendance at the 2012 Joint UNYOC/OVHLA conference. These funds were earned from the CHLA conference in 2010 which Queen's University members assisted in planning.
- Revenue received by OVHLA from the conference was \$1404.13.
- In June 2013, Margaret Sampson taught a workshop on "Searching Skills for Systematic Reviews" at Queen's University. The expense for this workshop was \$137.79.
- In May 2013, \$33.68 was paid for chapter president gift for the CHLA Webmaster (Tim Tripp)

4.4 Secretary's Report – Kelly Farrah

Listserv

OVHLA listserv is running well. There are currently 81 subscribers. A question was raised as to why there are more listserv subscribers than memberships, and whether subscription should be limited to members. The discrepancy can partly be explained by institutional memberships, which may have multiple employees who wish to be on the listserv. Executive might want to consider a listserv clean-up.

Website

The OVHLA website has been redesigned and moved to WordPress.

5.0 OVHLA Executive Elections

Outgoing members of the executive Deborah Scott-Douglas (President), Agnieszka Szczotka (CE coordinator) and Kelly Farrah (Secretary) were thanked for their service. Agnieszka had to leave the position one year early because of maternity leave.

Three new members of the OVHLA Executive were elected by acclamation:

President: Melissa Severn (2013-2015 term)

Melissa Severn is an Information Specialist at the Canadian Agency for Drugs and Technologies in Health (CADTH) in Ottawa. Melissa graduated from the University of Toronto's Faculty of Information Studies, and previously worked at the University Health Network in Toronto, as well as in academic libraries. Her interests include systematic review searching and the development of search filters.

Secretary: Michelle Purcell (2013-2015 term)

Prior to becoming a Librarian, Michelle worked for 7 years in community pharmacies, having earned a B.Sc.(Pharmacology) from the University of Alberta. Her MLIS is from the University of Western Ontario.

Since becoming a Librarian, Michelle has worked in a number of different settings - including Reference Archivist/Librarian at the Provincial Archives of Alberta and Archivist for the Diocese of Huron Archives in London, Ontario. From 2004-2013, she was employed at the Ottawa Hospital as the Regional Librarian, and continues today working to serve the Regional Hospitals' information needs.

Since 2003, she has taught at Algonquin College, and since 2006 has also taught in the Library Technician Program at Mohawk College. In addition, she has published a book on genealogy references.

Michelle is looking forward to working with the executive committee of OVHLA in serving the library professionals of eastern Ontario.

CE Coordinator: Tamara Rader (remainder of the 2013-2014 term)

Tamara Rader is the Trials Search Coordinator for the Cochrane Musculoskeletal Group based at the University of Ottawa. Tamara has been answering questions as a medical librarian since 1998 in a variety of settings, including medical publishing, government departments, academic research centres; and in several hospitals. She keeps up-to-date in current best practices for literature searching methodology as a member of the Cochrane Information Retrieval Methods Group. Before joining Cochrane, Tamara lived in London, U.K. working for the BMJ Publishing Group on Clinical Evidence and their evidence-based patient information service, BestTreatments.org. She has also worked in

several Montreal hospitals as an Information Specialist, providing reference and literature review services to clinicians and health researchers alike. Tamara has a Masters degree in Library and Information Studies from McGill University and a Bachelors degree in English Literature from the University of Guelph.

6.0 New OVHLA website (Kelly Farrah)

The new OVHLA WordPress (<http://chla-absc.ca/ovhla/>) website was demonstrated. It is still hosted by CHLA and has the same URL. The new platform will allow for easier updates than the former site's manual updating in HTML coding. Members are encouraged to submit feedback on the new site to the Executive.

7.0 CHLA Update (Deborah Scott-Douglas on behalf of Lee Anne Ufholz)

CHLA/ABSC Strategic Planning & Members' Survey

A membership values survey was distributed to members in August. Members were thanked for their input. Survey results will be used by the Board of Directors to inform their strategic planning session in October. The winner of the iPad draw will be announced in October.

MLA/CHLA/ABSC/ICLC Planning Committee

Members were reminded that the call for nominations for the for the 2016 Joint MLA/CHLA/ABSC/ICLC Planning Committee deadline is October 4, 2013.

8.0 Roundtable

Each library was invited to present new developments:

CADTH (Presenter: Melissa Severn)

- New "Literature Searching Tools in Support of Systematic Reviews" webpage is now up on the CADTH website: <http://www.cadth.ca/en/resources/finding-evidence-is>
- A redesign of the search function on the CADTH website is upcoming, to make our work easier to find.
- Fully transitioned to DOCLINE for ILL. It is well liked.

ROHCG library (Presenter: Susan Bottiglia)

- Acquisition of resources (approx. 45) on substance abuse as a result of the dismantling of the physical library at the Canadian Centre on Substance Abuse. All have been catalogued and integrated into our collection.
- Acquisition of numerous resources from the estate of the late Dr. Koranyi ranging from poetry to psychiatry, dating as far back as 1872, in various languages - German, Latin, Hungarian. These are in the process of being catalogued and will become part of a special collection along with various artifacts belonging to Dr. Koranyi (i.e. psychiatry diplomas, etc.) which will be on permanent display in the library.

Cochrane Group (Presenter: Tamara Rader)

- Paper in press on record keeping for systematic search strategies.
- Cochrane has an Information Retrieval Methods Group (IRMG) found at <http://irmg.cochrane.org/>
- A Cochrane Library Users Group (CLUG) which might be of interest to OVHLA members. CLUG is found at <http://www.clug.iwh.on.ca/>

CMA – Internal Staff (Presenter: Debbie Ayotte)

- The Canadian Medical Association (CMA) Library staff consists of Debbie Ayotte and Kerry Guglielmin and they serve internal CMA staff. Upcoming activities include possible purchase of the Archives Starter Kit for DBTextWorks in order to create a database of archival holdings at CMA (art , artifacts, photographs, Board minutes and reports).
- Preliminary discussions have begun for the 150th Anniversary of the CMA in 2017 and it is anticipated that the library will be involved in the planning.
- The library collection is in the process of being weeded and staff has been in contact with Better World Books regarding donation of the used books.
- In addition, the library will be looking into whether a Docline account would be of benefit to the organization.

CMA – Member Services (Presenter: Renee de Gannes Marshall)

- Re-org in October of 2012 – member facing services/Clinical Products and Services a part of Professional Services and Leadership Directorate and Information Services (internal) part of Health Policy and Research.
- Our member offering includes access to a number of clinical resources, including DynaMed, MDConsult, AccessMedicine and LexiComp, and our Ask a Librarian literature search service. (If you have questions about our resources or services, please do not hesitate to contact us).
- CMA is in the midst of a major website rebuild aimed at improving our member experience. Librarians here have been involved in the wireframe/UI design, review of Clinical Resource web content, web search and input into the development of a website prototype. Leading the effort around clinical resource search, we licensed Ebsco Discovery Service and are preparing for a limited release pilot of our new cross clinical resource search capability later this year. Instead of using the Ebsco platform we are using Ebsco's API to build the search directly into our website which allows us to modify the design and for the search to have the same look and feel as cma.ca. As well as searching across our licensed clinical resources, the CMA Infobase of clinical practice guidelines will be integrated into EDS's index and we are also working on ensuring the discoverability of CMA's own journals, including CMAJ. Alex Hickey recently joined our team to work on the cma.ca rebuild program.
- Our librarians are part of what is known here as Team K4P - a group that works trade shows at various medical meetings and conferences. Our librarians have the opportunity to speak to our member physicians and do one on one demos of online resources and set up access to apps, like DynaMed, CMAJ and Stat!Ref.
- Conference participation - Liz Czanyo attended the annual MLA conference in Boston this year. I attended CHLA in Saskatoon. Nan Bai recently attended the Guidelines International Conference (GIN) in San Francisco.

The Ottawa Hospital (Presenter: Josee Skuce)

- New name: Library Services is now Library and Learning Centre/Services de bibliothèque et Centre de formation
- E-Learning: Information Services (IS) and Library and Learning Centre has a drop in centre on selected days to train TOH Staff. TACS objective is to achieve short and long term transformational goals – change management, training, and support for all stakeholders impacted by the implementation of the electronic health record (EHR) and other corporate clinical information systems.

- Staffing : Maggie Tabalba retired on June 28, 2013. Diane Doughty: Diane Doughty will retire in January 2014. The Ottawa Hospital Library Learning Centre thanks them for their years of dedication and services
- Andrew Steinmetz: Andrew Steinmetz has recently launched his new book:

This Great Escape: The Case of Michael Paryla by Andrew Steinmetz

Biblioasis: <http://www.biblioasis.com/steinmetz>

We are also extremely proud to announce that Andrew has made the nomination list for the Hilary Weston Writers' Trust Prize for Nonfiction.

<http://blogs.ottawacitizen.com/2013/09/18/two-ottawa-writers-make-weston-prize-for-non-fiction-shortlist/>

Canadian Forces Health Services Library (Presenter: Pearl Yost)

- Philip Allan retired in early 2010, and since May 2011, the Head Librarian is Pearl Yost. The staff remains two people, Pearl, and Library Tech Jin Zhu.
- Pending Minister of National Defence announcement, CFHS will soon be changing its name to the "Royal Canadian Medical Service // Service de santé royal canadien" and the Library will adjust its name accordingly.
- In the two and a half years since I got here, my largest focus has been on revitalizing the library and broadening its scope to provide national, online information access for DND's clinicians and healthcare policy staff across Canada and deployed globally. As word has got out that I am in the building, however, I have been pulled away more and more from library work to help CFHS move other information-type issues forward. As the sole librarian, I sit on committees, consult on copyright, liaise with contracting, I've recently been asked by the Surgeon General (a history aficionado) to create a "searchable e-archive" to showcase the history of military medicine, among other initiatives. Nothing flashy and no big announcements, but rarely a dull moment.

Bracken Health Sciences Library, Queen's University (Presenter: Suzanne Maranda)

- The Queen's University Library and Archives has just completed a planning process for the next 20 years. The report plans for the current Faculty libraries (Health, Education and Law) to continue serving their users in their locations, but there are plans to change the spaces to remove print collections and offer more user spaces, with embedded staffing.
- The Kingston General Hospital has posted an RFP for library services and collections after discontinuing our contract in the spring. This was due to changed rulings governing external contracts.
- The School of Medicine is starting their self-study as part of the accreditation process. The library is involved in the section on educational resources. The report must be ready by March 2014. We were also involved in the spring/summer in the cyclical program reviews for Biochemistry, Life Sciences, Pathology and Molecular Medicine, Cancer Research, Epidemiology and Public Health.
- The librarians are busy with the teaching which is curriculum-integrated in all our programs. This is also grant application time, so we are conducting many literature searches and some of us are asked to be co-applicants so we have to prepare CIHR documentation with the research team.
- More information can be found in the 2012-13 Annual report available online from our website: <http://library.queensu.ca/health>

9.0 Other Business

Alexi Campbell will be retiring from CMPA. Deborah extended her best wishes on behalf of OVHLA.

10.0 Adjournment

Meeting was adjourned OVHLA President Deborah Scott-Douglas.