



Minutes of the meeting of

**The Ottawa Valley Health Libraries Association /
Association Des Bibliothèques de la santé de la Vallée de l'Outaouais**

Royal Ottawa Mental Health Centre
Room 1424-2

Tuesday, May 26, 2009
2:30 p.m. to 4:00 p.m.

Present:

Lorna Adcock (Canadian Medical Association)
Debbie Ayotte (The Ottawa Hospital)
Jill Bigford (CHEO)
Jessie Cunningham (CADTH)
Lyne Dimillo (Canadian Medical Association)
Heather Donovan (CHEO)
Paola Durando (Queen's University)
Mireille Ethier (Bruyère Continuing Care)
Kelly Farrah (CADTH)
Hayley Fitzsimmons (CADTH)
Johanne Gohier (The Ottawa Hospital)
Mahalya Havard (Centre hospitalier Pierre-Janet)
Amanda Hodgson (CADTH)
Dianne Kharouba (University of Ottawa)
Cathy MacLean (Royal Ottawa Mental Health Centre)
Suzanne Maranda (Queen's University)
Emmanuel Nkansah (CADTH)
Margaret Quirie (The Ottawa Hospital)
Nancy Roberts (Bruyère Continuing Care/SHRTN Library for Eastern Ontario)
Melissa Severn (CADTH)
Carolyn Spry (CADTH)
Ginger Taylor (NRC-CISTI)
Lee-Anne Ufholz (University of Ottawa)
Danielle Waytowich (Canadian Dental Association)
Jin Zhu (Canadian Forces Virtual Library)

1.0 Welcome

Cathy MacLean welcomed everyone to the meeting and attendees introduced themselves.

1.1 Approval of Agenda

The following item was added to the agenda by Cathy MacLean and Margaret Quirie:

Constitution and By-Laws, Article 4: Officers and Article 5: Election

There was a motion to approve the agenda, which was moved by Mireille Ethier and seconded by Margaret Quirie.

2.0 Minutes from the last meeting

2.1 Approval of minutes of September 30, 2008

There was a motion to approve the minutes, which was moved by Emmanuel Nkansah and seconded by Lee-Anne Ufholz.

3.0 Reports

3.1 Treasurer's Report – Johanne Gohier

Johanne reported that approximately \$400 to \$500 was spent on continuing education events leaving a balance of approximately \$5200 in the account.

Please send Johanne any suggestions on who might be approached as a potential member.

3.2 Continuing Education Report – Lorna Alcock

The OVHLA Mini Conference was held on November 28, 2008 at the Royal Ottawa Health Care Group. There were 25 attendees at the 4 sessions. All the sessions were well received. The most popular session was the half day Web 2.0 workshop, held in the morning and afternoon with over 17 attendees. The other sessions had between 4-9 attendees each. Many thanks to all the presenters and the ROHCG for helping to make the day a success.

Lorna is currently seeking suggestions for future courses or workshops in the fall of 2009. She will email the listserv for suggestions and/or will welcome any suggestions by email to Lorna at: lorna.adcock@cma.ca

3.3 Webteam Report

If you have suggestions about items that could be posted to the website, please contact a member of the executive or email Risa Shorr at rshorr@ottawahospital.on.ca.

4.0 OVHLA Name: Does it represent our membership?

This item was an update from the discussion held at the September 30, 2008 meeting. The discussion focused on two issues: 1) whether the name of this chapter, Ottawa Valley Health Libraries Association / Association des bibliothèques de la santé de la Vallée d'Outaouais, accurately reflects the membership, and 2) whether the Kingston Chapter should be integrated into the Ottawa Valley Chapter.

The Kingston Chapter is currently inactive and Kingston representatives attend OVHLA functions when possible.

Following the September 30, 2008 meeting, Cathy MacLean contacted CHLA regarding the process for integrating the Kingston Chapter into the Ottawa Chapter. In summary, CHLA indicated, "the Board is fine with any decisions that you make regarding a merger of your two Chapters. What is required is clear documentation of your merger, and if you do merge prior to the 2010 Kingston Conference, any conference proceeds from Kingston must be allocated to the new Chapter, and of course as a Chapter, you would determine how you would later expend

those proceeds. It is very important to document the merger and proposed allocation of any conference proceedings.

In reviewing our CHLA/ABSC Executive Manual, I note that Article 7.3 states that:

"Chapters that wish to become inactive must notify CHLA/ABSC of their intention (this would also apply to your possible merger).

Chapter assets must be distributed appropriately (this would include any proceedings from Kingston 2010).

Financial records need to be retained for 7 years. These can be sent to the Association office by courier or registered mail."

Kingston members of CHLA are hosting the 2010 CHLA. It was decided that the issue of combining the chapters and/or renaming OVHLA would be brought forward following the 2010 CHLA conference. Since much of the initial planning for the 2010 Conference has already taken place, it is only fair that the Kingston members benefit from the potential profits of the conference.

5.0 Conference Reports

OLA Super Conference 2009 -- *You Live. You Learn.*

You, your library, your community

Toronto, ON: January 28 to 31, 2009

<http://www.accessola.com/superconference2009/>

Members who attended the meeting commented that OLA is a large conference with numerous vendors and a good health component, both of which make it worthwhile for health librarians.

OALT/ABO Conference -- "Possibilities / Possibilités"

Georgian College, Barrie, ON: May 7 to 9, 2009

<http://www.oaltabo.on.ca/site/>

There were no members at the meeting who attended the OALT/ABO conference this year.

5.1 Upcoming Conferences

CHLA Conference 2009 - *The Sky's The Limit* / ABSC Congrès 2009 - *Horizons Illimités*

Winnipeg, MB: May 30 to June 3, 2009

http://lrc.umanitoba.ca/chla2009/index.php/Main_Page

Several members of OVHLA will be attending the CHLA conference. The CHLA/ABSC Mentorship Program is being launched at CHLA and members are encouraged to volunteer. Cathy MacLean presented an overview of the Chapter President's Report that she will table at the conference.

2009 UNYOC Annual Meeting -- *Capital Ideas: Surviving and Thriving in Uncertain Times*

Albany, NY: Wednesday, September 30 - Friday, October 2

<http://unyoc.mlanet.org/meetings/index.shtml>

There were no members at the meeting who indicated they would be attending the UNYOC conference this year.

6.0 Additional Agenda Items

6.1 Constitution and By-Laws, Article 4: Officers and Article 5: Elections

Upon review of Articles 4 and 5 Cathy MacLean noted a discrepancy between OVHLA practice and the written Constitution/By-Laws in regards to the following:

1. length of terms for officers
2. timing of elections
3. date for the Annual General Meeting

Upon discussion it was agreed that the following changes would be made:

1. Stagger the terms for officers to ensure continuity when officers change
2. Change from one-year to two-year terms for officers
3. Add the position of Continuing Education Officer
4. Call for nominations over the summer of 2009 with the goal of finding replacements for two positions (Secretary and President) for the September 2009.
5. For the positions of Secretary and President the next term will span from September 2009 to June 2011.
6. For June 2010 new incumbents will be sought for the positions of Treasurer and Continuing Education Officer and these positions will be held from June 2010 to June 2012.
7. The Annual General Meeting will be held in June of each year.

New wording to recognize the suggested changes will be brought forward in September 2009.

As a result of this discussion the group realized that the website is written in English only. Ginger Taylor volunteered to enquire about the possibility of translating website text.

7.0 Roundtable Discussion -- share news from your library

Items of note included the following...

Ginger Taylor thanked members for their letters of support for services at NRC-CISTI. She encouraged members to be as specific as possible when advocating for the services they feel are indispensable. NRC-CISTI would appreciate as much feedback as possible.

As mentioned above, Kingston area librarians are hosting the 2010 CHLA/ABSC conference. Representatives introduced the logo and theme for the conference to be held on June 7 to 11, 2010 in Kingston. The theme is *Honoring Heritage, Inspiring Innovation/ Célébrons notre héritage, stimulons la création*. Watch for more information on the conference website: <http://www.chla-absc.ca/2010>.

Philip Allan at Canadian Forces is retiring in December 2009 after 33 years of service.

Mahalya Havard noted that the Centre hospitalier Pierre-Janet in Hull is remodeling the library and updating the collection and will reopen in September 2009.

8.0 Adjournment

The meeting adjourned 4:00 p.m.